

Art Fair - Communications Internship FLINT

Flint Culture is a communications consultancy that specialises in the cultural and creative industries. We are passionate about the value of culture, supporting clients within these sectors, as well as organisations looking to meaningfully engage with the world of culture. We deliver campaigns worldwide through offices in London, Dubai, Istanbul and Delhi, supported by an international network of associates.

Flint Culture prides itself on nurturing and developing talent and runs a quarterly internship scheme for budding communications professionals to join our London office. The scheme provides a platform for those who are passionate about arts, culture and heritage to gain a wide range of experience and insight into the workings of an integrated communications consultancy.

Flint Culture is currently seeking a motivated, enthusiastic and hardworking communications intern who has an interest in, or prior experience within, the art fair sector. They will be supporting the team with the lead-up to and launch of a well-known London-based art fair. This role will be based both in-house at Flint's Clerkenwell office (part-time), at home and on-site at the fair. In return, the successful candidate will have the opportunity to improve their communications skill set, gain hands-on experience at a leading cultural event and make meaningful connections within the industry.

Details

- Part-Time Internship (4 days a week, normal business hours)
- Approximately 4 months
- Paid travel and food expenses
- All applicants must have the right to work in the UK

Key dates

- **Application Deadline:** 28 September 2020
- **Interview dates:** 29 September 2020 and 30 September 2020
- **Start date:** 5 October 2020
- **End date:** 29 January 2021

Desirable skills

- A genuine passion for art and culture
- Awareness of how commercial art galleries operate
- Confidence to communicate directly with clients, press and exhibitors
- Positive, personable attitude
- Good written and verbal communication skills
- Research skills
- Excellent organisation, accuracy and attention to detail

- Ability to work within a small team as well as independently
- Proactive, and works well in a fast-paced environment
- Computer literate
- Confident telephone manner
- Educated to or working towards degree level, BA or MA

About the role

Flint Culture's internship is primarily a training ground, with interns learning the key skills required to go into a communications role. The interns gain a basic understanding in media relations, client liaison, business development, on-site event organisation, digital and social media campaigns as well as a clear working knowledge of a busy communications agency.

The intern will work closely alongside account executives and account managers on daily and weekly tasks which deliver against the campaign objectives, as well as ad-hoc admin and research to support the agency as a whole.

Flint Culture endeavour to ensure the intern's personal interests are met wherever possible, and we encourage regular review meetings to ensure that all aspects of training are delivered.

Applications - Please send CVs to Chantal Lane chantal.lane@flint-culture.com with a short cover letter explaining your interest in working at Flint Culture and availability.